

Spring 2023
Undergraduate Admission Guide
for International Students
(1st Application Period)



Chung-Ang University

Table of Contents

1. Admission Schedule	3
2. Eligibility for Application	3
3. Departments and Majors & Admission Quota	4
4. Application Review Process	8
5. Admission Decision	8
6. Practical Test	9
7. How to Apply	12
8. Application Fee	12
9. Required Documents for Admission	13
10. Required Documents for Visa Issuance	14
11. Notes on Document Submission	17
12. Application for 'Certificate of Admission' Issuance	17
13. Student Visa (D-2) Application	18
14. Scholarship & Tuition fee	18
[Reference] Personal statement and Study Plan	19

1. Admission Schedule

Classification		Schedule	Notes
Applicants for Spring 2023 (1st)	Application Submission	September 7, 2022 (Wed) 09:00 ~ September 28, 2022 (Wed) 18:00	Online Application Only. (http://oia.cau.ac.kr) Select "Korean">"입학">"공지사항"
	Required Documents Submission	September 7, 2022 (Wed) 09:00 ~ September 30, 2022 (Fri) 18:00	Please refer to 3p, "Document Submission Address"
	School of Medicine Interview Test	October 8, 2022 (Sat)	Detailed information to be announced on OIA Website on October 5 (Wed)
	Arts Practical Test	October 15, 2022 (Sat)	Detailed information to be announced on OIA Website on October, 12 (Wed)
	Announcement of Admission Acceptance	October 28, 2022 (Fri) 14:00	http://oia.cau.ac.kr Select "Korean">"입학">"공지사항"
	Application for 'Certificate of Admission'	January, 2023	Further details will be given after acceptance
	Registration Period (Pay Full Tuition)		
	Orientation for International Students	February 21, 2023 (Tue)	*Details to be announced later *The semester will start on March 2 (Thu)

2. Eligibility for Application-All applicants should meet the below requirements

Classification	Requirements for Application	Exceptions for Application
Freshman Admission	Applicant's parents should both be foreign national. Applicant must graduate (or is expected to graduate) from high school or have an equivalent educational background.	※ Students with dual nationality (Korean citizenship + other) cannot apply for these types of admission. ※ If students became a foreign national after entering elementary school, students can not apply for these types of admission. ※ Self-educated students or students with a G.E.D. are not eligible. ※ For the School of Medicine, a certificate of TOPIK Level 6 is required.
Second Year Transfer Admission	Applicant's parents should both be foreign national. Applicants must have completed (or is expected to complete) at least one year (two semesters) in a degree program at a four-year university; must graduate (or is expected to graduate) from a two or three year college; or must have an equivalent educational background.	
Third Year Transfer Admission	Applicant's parents should both be foreign national. Applicants must have completed (or is expected to complete) at least two years (four semesters) in a degree program at a four-year university; must graduate (or be expected to graduate) from a two or three year college; or must have an equivalent educational background.	

※ Document Submission Address

- Korean Address : 서울특별시 동작구 흑석로84 중앙대학교 100주년 기념관(310관) 2층, 210호
국제교류팀(06974)
- English Address : Office of International Affairs, Room#210, Building#310, Chung-Ang University,
84 Heuksuk-Ro, Dongjak-Gu, Seoul, Korea(06974)
- Tel : +82-2-820-6575
- E-mail : ba@cau.ac.kr
- Website : <http://oia.cau.ac.kr>

3. Departments and Majors & Admission Quota

A. Freshman Admission

College	Departments	Majors	Location	Quota
Humanities	Korean Language & Literature		Seoul	number not determined
	English Language & Literature		Seoul	
	European Languages & Cultures *1	German/French/Russian Languages & Literature	Seoul	
	Asian Languages & Cultures *1	Japanese/Chinese Languages & Literature -Chinese Languages & Literature is not available to Chinese nationals -Japanese Languages & Literature is not available to Japanese nationals	Seoul	
	Philosophy		Seoul	
	History		Seoul	
Social Sciences	Political Science & International Relations		Seoul	
	Public Administration	Public Administration	Seoul	
	Psychology		Seoul	
	Library & Information Science		Seoul	
	Social Welfare		Seoul	
	Media Communication (Mass Communication)	Media Journalism/Digital Media Contents	Seoul	
	Sociology		Seoul	
Business & Economics	Urban Planning and Real Estate		Seoul	
	Business Administration	Business Administration	Seoul	
	Economics		Seoul	
	Applied Statistics		Seoul	
	Advertising & Public Relations		Seoul	
Natural Sciences	International Logistics		Seoul	
	Physics		Seoul	
	Chemistry		Seoul	
	Biological Sciences		Seoul	
Biotechnology and Natural Resources	Mathematics		Seoul	
	Bioresource & Bioscience *1	Animal Science & Technology / Integrative Plant Science	Anseong	
	Food Science & Technology *1	Food Science & Technology/ Food & Nutrition	Anseong	
Engineering	Civil & Environmental Engineering, Urban Design & Studies *1	Civil & Environmental Engineering/ Urban Design & Studies	Seoul	
	Architecture & Building Science *2	Architecture (5-year program)	Seoul	
		Architectural Engineering (4-year program)	Seoul	
	Chemical Engineering & Material Science		Seoul	
	Mechanical Engineering		Seoul	
ICT Engineering	Electrical and Electronics Engineering		Seoul	
Software	Software		Seoul	
Medicine	Medicine *4		Seoul	
Arts	Performing Arts and Media	Theatre (Acting)	Seoul	
		Film Studies	Seoul	
		Theatre and Film Design	Seoul	
		Photography	Anseong	
		Dance (Korean/Modern/Ballet)	Anseong	

	Design	Crafts	Anseong	number not determined
		Industrial Design	Anseong	
		Visual Communication Design	Anseong	
		Housing and Interior Design ^{*3}	Anseong	
		Fashion ^{*3}	Anseong	
	Music	Composition	Anseong	
		Voice Music	Anseong	
		Piano	Anseong	
	Korean music	Orchestral Music	Anseong	
		Music Arts	Anseong	
	Global School of Arts	Party Arts	Anseong	
		TV Broadcasting & Entertainment	Anseong	
		Applied Music	Anseong	
		Game Contents & Animations	Anseong	
Sports	Sports science ^{*1}	Life & Leisure Sport / Sport Industry	Anseong	
Arts and Technology	School of Arts and Technology ^{*4}		Anseong	

*1 The specific major field must be decided in Sophomore year.

*2 The specific major field must be decided in Junior year.

*3 The Housing and Interior Design, Fashion does not have any practical test. Applicants will be evaluated with the same requirements as the colleges of Humanity and Social Science do.

*4 The School of Medicine, The School of Arts and Technology only accepts first year (Freshmen Admission) students. (The School of Medicine might not accept any new students depending on their qualifications.)

B. Transfer Admission for 2nd and 3rd year

College	Departments	Majors	Location	Quota
Humanities	Korean Language & Literature		Seoul	number not determined
	English Language & Literature		Seoul	
	European Languages & Cultures	German/French/Russian Languages & Literature	Seoul	
	Asian Languages & Cultures	Japanese/Chinese Languages & Literature -Chinese Languages & Literature is not available to Chinese nationals -Japanese Languages & Literature is not available to Japanese nationals	Seoul	
	Philosophy		Seoul	
	History		Seoul	
Social Sciences	Political Science & International Relations		Seoul	
	Public Administration	Public Administration	Seoul	
	Psychology		Seoul	
	Library & Information Science		Seoul	
	Social Welfare		Seoul	
	Media Communication (Mass Communication)	Media Journalism/Digital Media Contents	Seoul	
	Sociology		Seoul	
	Urban Planning and Real Estate		Seoul	
Business & Economics	Business Administration	Business Administration	Seoul	
	Economics		Seoul	
	Applied Statistics		Seoul	
	Advertising & Public Relations		Seoul	
	International Logistics		Seoul	
Natural Sciences	Physics		Seoul	
	Chemistry		Seoul	
	Biological Sciences		Seoul	
	Mathematics		Seoul	
Biotechnology and Natural Resources	Bioresource & Bioscience	Animal Science & Technology / Integrative Plant Science	Anseong	
	Food Science & Technology	Food Science & Technology/ Food & Nutrition	Anseong	
Engineering	Civil & Environmental Engineering, Urban Design & Studies	Civil & Environmental Engineering/ Urban Design & Studies	Seoul	
	Architecture & Building Science	Architectural Engineering (4-year program)	Seoul	
	Chemical Engineering & Material Science		Seoul	
	Mechanical Engineering		Seoul	
ICT Engineering	Electrical and Electronics Engineering		Seoul	
Software	Software		Seoul	
Arts	Performing Arts and Media	Theatre (Acting)	Seoul	
		Film Studies	Seoul	
		Theatre and Film Design	Seoul	
		Photography	Anseong	
		Dance (Korean/Modern/Ballet)	Anseong	
	Design	Crafts	Anseong	
		Industrial Design	Anseong	
		Visual Communication Design	Anseong	
		Housing and Interior Design*	Anseong	

		Fashion*	Anseong
	Music	Composition	Anseong
		Voice Music	Anseong
		Piano	Anseong
		Orchestral Music	Anseong
	Korean music	Music Arts	Anseong
		Party Arts	Anseong
	Global School of Arts	TV Broadcasting &Entertainment	Anseong
		Applied Music	Anseong
		Game Contents & Animations	Anseong
Sports	Sports science	Life & Leisure Sport / Sport Industry	Anseong

* The Housing and Interior Design, Fashion does not have any practical test. Applicants will be evaluated with the same requirements as the colleges of Humanity and Social Science do.

4. Application Review Process

A. Test Method for each discipline

Discipline	Test Method
Humanities / Science	Documents Review
Medicine	Interview & Documents Review
Arts & Athletics	Practical Test & Documents Review

B. Additional requirements

- 1) Admitted applicants who failed to meet the CAU Korean language requirement must take a leave of absence and take the designated Korean Language Courses at the CAU Institute of International Education. (The students must attend the courses at the Anseong campus for the first 6 months.)
- 2) Upon meeting any of the standards below, the student will be allowed to enter CAU and start taking a degree program at CAU in the coming semester.
 - A) Submit a Certificate of TOPIK level 4 or higher
(TOPIK level 3 or higher for Design department/Global School of Arts Applied Music / Global School of Arts Game Contents & Animations)
 - B) Complete the level-4 (or higher) Korean Language Course at the CAU Institute of International Education
 - C) Complete Korean language course Level 5 at a Korean University certified by IEQAS. Please refer to the Korean Version of Undergraduate Admission Guide for International Students. (18p).
- 3) All Applicants should follow the above mentioned policies. Applicant who does not follow the policies will face limitations accordingly.

5. Admission Decision

- A. Admission decisions are made by each department based on total scores.
- B. Applicants proven unqualified for CAU during document review will not be admitted to CAU.
- C. Qualified applicants with the same scores will all be accepted.
- D. In case the applicant's visa issuance is denied by the Korean government, your admission can be canceled. Also, the tuition fee will be refunded according to the university policy.
- E. Failure to submit required documents, false entries in the documents, forgery, falsification, examination irregularities, or ineligibility will lead to rejection of application or even to cancellation of admission regardless of the evaluation results.

6. Practical Test (Audition & Portfolio)

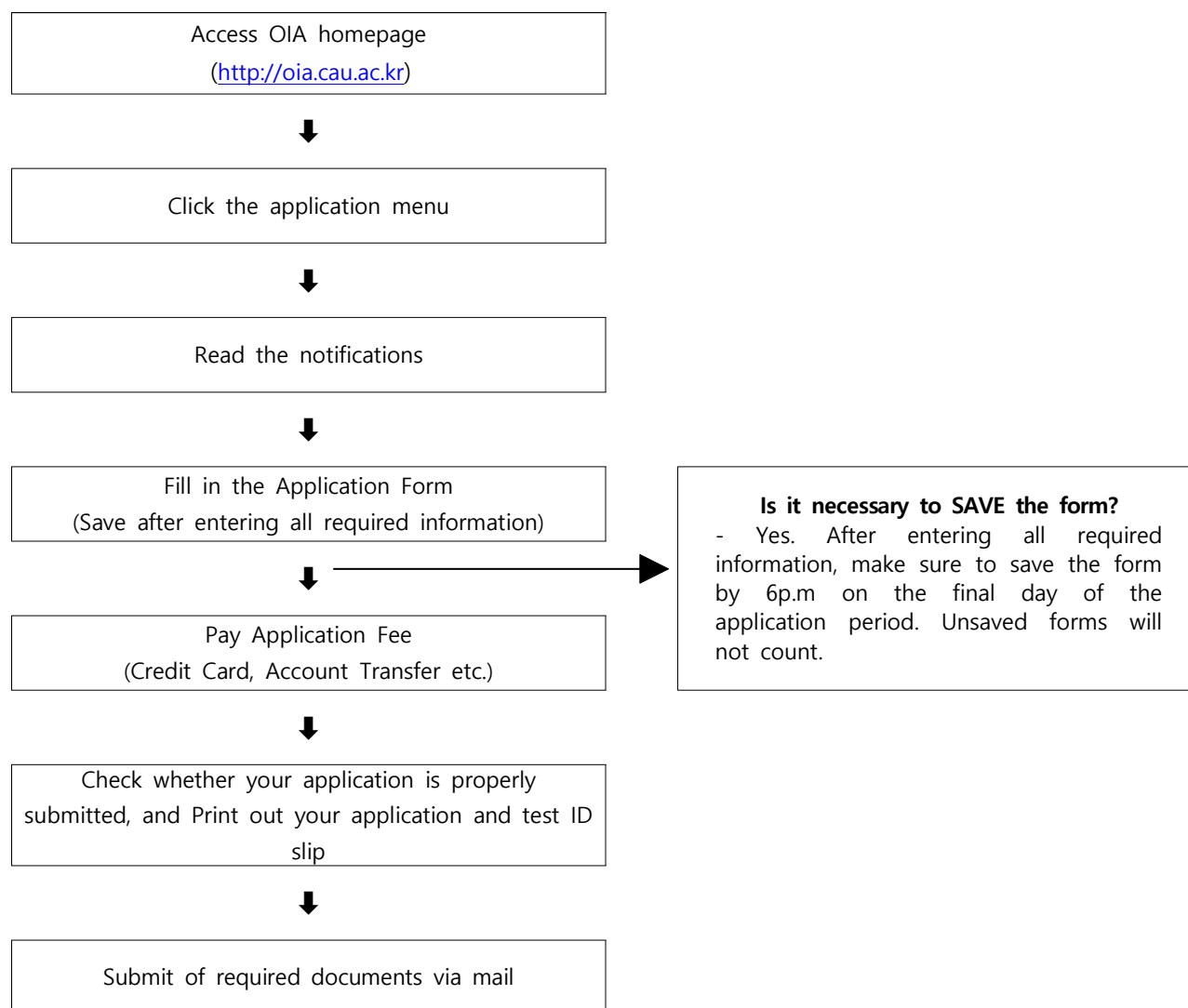
College	Schools & majors		Information about Practical Test	weight
Arts	Performing Arts and Media	Theatre (Acting)	<ul style="list-style-type: none"> ● Performing a script Applicants shall prepare an audition piece from either [a drama] or [a musical] and perform it while demonstrating their talents as actors/actresses at the audition. ※ If music is needed, applicants must bring a USB containing the music (should be less than 2 minutes). ● Improvisation test and interview Applicant's aptitude, knowledge, skills and understanding will be tested. *The time for interview may be a minute shorter or longer for different applicants depending on their acting performance. (should be less than 2 minutes). 	100%
		Film Studies	<ul style="list-style-type: none"> ● Story-Making (90 minutes) <ul style="list-style-type: none"> - Using 5 given places, applicants must create a story set in the places. (Places will be presented in a text) ※ Notes <ul style="list-style-type: none"> - All the 5 places must be used in the story regardless of order. - Any place other than the given 5 shall not be used (using the same place more than twice is allowed). - Format of the story can be a plot, a novel, or a scene of a scenario. - When writing, specify the place in one line and start the story set in the place from the next line. 	100%
		Theatre and Film Design	<ul style="list-style-type: none"> ● Portfolio (bring it to the test). *Refer to the Korean Version of Undergraduate Admission Guide for International Students.(9p) ● Interview Through questions mostly about the submitted portfolio, the applicant's intention behind the portfolio, process of portfolio production, the applicant's knowledge and aptitude will be tested. 	100%
		Photography	<ul style="list-style-type: none"> ● Based on his/her portfolio, applicants will be interviewed on their intention behind the pieces and photography techniques they used. <ul style="list-style-type: none"> - Applicants must bring their portfolio to the test. - 15 pages (27.9cm × 35.56cm) ※ No paste-up is needed. Bring an envelope containing only photos. 	100%
		Dance	<ul style="list-style-type: none"> Korean Modern Ballet 	<ul style="list-style-type: none"> ● Dance audition: Applicants must perform within 3 minutes. <ul style="list-style-type: none"> - Applicants must perform the type of dance they wish to major in. - Applicants must prepare their own music(CD which is a wav or mp3 file) and costume suitable for chosen major.
	Design (Crafts, Industrial Design, Visual Design)		<ul style="list-style-type: none"> ● Evaluation is based on applicant's portfolio. The portfolio should follow the guidelines below, and systematically exhibit their original projects, which should be no more than twelve (12). <ol style="list-style-type: none"> 01. The portfolio should be made up of 12 original projects/items at most, including 4 detailed descriptions. 02. The descriptions should include : the process of how the idea led to the final project and how the idea develop your own artistic identity. 03. The size of the portfolio must be A4 (210x297mm). You are free to choose either portrait or landscape mode. 04. When including CD/DVD material, the file formats must be saved as "jpg(image files)", "mov (video files)", or "mp3(audio files)" 05. Any included video or audio material, must not be more than 2 minutes. 06. A video introduction will take place of the interview. Include a personal statement as well as a video to introduce yourself. <ul style="list-style-type: none"> - Video must be less than 2 minutes - Speak directly to the camera - Introduce yourself in Korean(announce your name first, and then proceed with yourself introduction) 	100%

		<ul style="list-style-type: none"> - The file must be saved as a .mov file - No special effects or video overlay <p>07. If it is discovered that the projects have been plagiarized or made by someone else, The applicant's admission will be cancelled even after a full admission has been previously granted.</p> <p>* The Portfolio must be submitted together with your admissions documents. Once submitted, no other practical tests will be conducted.</p>	
Music	Composition	<ul style="list-style-type: none"> ● Composition test: Applicants must write a piece in the ternary form (A+B+A') for unaccompanied violin solo. (Applicant must also analyze chord tone & nonharmonic tone) 	50%
		<ul style="list-style-type: none"> ● Piano test: Applicants must play a piece of their choice 	50%
	Voice Music	<ul style="list-style-type: none"> ● Test 1 (given piece): choose and perform one piece in German lyrics by one of the following composers: W.A.Mozart, F.Schubert, R.Schumann, J.Brahms, R.Strauss, H.Wolf 	50%
		<ul style="list-style-type: none"> ● Test 2 (free selection): Choose and perform either an art song in Italian lyrics or an opera aria. (Opera aria should be performed in its original language and key with recitativo omitted) 	50%
	Piano	<ul style="list-style-type: none"> ● Test 1: Play one fast movement from Beethoven's piano sonatas 	50%
		<ul style="list-style-type: none"> ● Test 2: Play one piece from Etude by F. Chopin, F. Lizst or S. Rachmaninoff 	50%
Orchestral Music	<ul style="list-style-type: none"> ● Wind & Strings: Choose one of the instruments and Play around 10 minutes. (The piece should contain both fast and slow parts) 	100%	
	<ul style="list-style-type: none"> ● Percussion: Play all two instruments of Snare Drum, Marimba for 10 minutes 	100%	
Korean Music	Music and Arts	<ul style="list-style-type: none"> ● Refer to the Korean Version of Undergraduate Admission Guide for International Students.(10p) 	100%
	Party Arts	<ul style="list-style-type: none"> ● Refer to the Korean Version of Undergraduate Admission Guide for International Students.(10p) 	100%
Global School of Arts	TV Broadcasting & Entertainment	<p>01. Video Introduction</p> <p>Submit a Personal Statement & a simple Self Introduction Video. *For the video Introduction, you may use Chinese but must submit a document with the Korean translation as well.</p> <p>-Please introduce yourself, the major you want to apply to and explain your portfolio (application purpose, study plan, future plan after graduation),</p> <ul style="list-style-type: none"> - Length: min. 30 sec., max, 90 sec. - Look directly to the camera while speaking (announce your name first, and then proceed with self introduction) - Explain the purpose, the process/background, and your role in the work. If in Chinese, you must submit a document with the Korean translation or add Korean subtitles. - should be saved as .mov file - No Overlay, nor Special effect <p>02. Portfolios should be composed of 1 to 5 items in the following formats. (You may pick more than one.)</p> <p>*TV Broadcasting & Entertainment/Game Contents & Animations : 3D work (modeling), painting, printmaking, sculpture, collage, drawing & sketch(book), character design, interactive design or websites, graphic, illustration, typography, photography, 2D or 3D digital art, invention, game design documents, cartoon, storyboards, computer programming, writing, animation, real time film, performance video</p> <p>*Applied Music : Music composition (audio file)/ music arrangement (audio file)/ playing an instrument (applicant must play it himself/herself, instruments: drum, bass, guitar, piano, brass, perc – video)/ singing (applicant must sing it by himself/herself, video, – Autotunes are not allowed for those who choose singing.</p>	100%
	Applied Music		
	Game Contents & Animations		

		<p>* Videos or audios should not be more than 2 minutes</p> <p>* All saved files must be in the following format "jpg(image files)", "pdf(image file)", mov(video file)" or "mp3 (audio file)</p> <p>*Portfolio should be submitted with the application materials, no extra practical examination will be given</p> <p>03. If it is discovered that the projects have been plagiarized or made by someone else, The applicant's admission will be cancelled even after a full admission has been previously granted.</p>	
Sports Science	Sports science	<p>● The portfolio should contain following contents.</p> <p>01. Self Introduction</p> <ul style="list-style-type: none"> - A brief essay of self introduction <p>02. Physical Activity</p> <ul style="list-style-type: none"> - Physical activities done in middle school, high school, or sports clubs - Future plans and goals <p>03. Achievements in Physical Activities</p> <ul style="list-style-type: none"> - Proofs of P.E. activities in middle school or high school - Proofs of winning prizes - Proofs of sports related certificates - Proofs of experience as an athlete <p>*Portfolio should be submitted with the application materials, no extra practical examination will be given</p> <p>*If it is discovered that the projects have been plagiarized or made by someone else, The applicant's admission will be cancelled even after a full admission has been previously granted.</p> <p>*Korean translation for all portfolios and materials are required.</p>	100%

7. How to apply

Admission applications are accepted only by internet. Any other method of application is unacceptable.



8. Application Fee

Classification	Application Fee
Humanities / Science	KRW 130,000
Medicine	KRW 150,000
Arts & Athletics	KRW 180,000

※ Application fee is not refundable after application period.

※ Applicants for Housing & Interior Design and Fashion under the Department of Design will be assessed based on the evaluation standards for the College of Humanities applicants, which without practical test.

9. Required Documents for Admission

No.	Required Documents	Freshman	Transfer	Translation notarization	Reference
1	An Application form	<input type="radio"/>	<input type="radio"/>		Print out after making online application
2	Letter of Consent & Letter of Request for the educational background inquiry.	<input type="radio"/>	<input type="radio"/>		
3	A certificate of (expected) graduation from high school	<input type="radio"/>		<input type="radio"/>	In the case of expected graduates, the notarized translation is valid for 3 months from the notarization date.
4	A high school academic transcript (Specific GPA on a basic 100 point grade scale basis or specify the original grade scale)	<input type="radio"/>		<input type="radio"/>	
5	A legal, state-issued certificate of family registry or nationality that verifies applicant's family relationship - China : A copy of Household Register, certificate of Family Register - Japan : Copy of Certificate of Family Register - USA : Birth certificate or the like	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	The notarized translation is valid for 6 months from the notarization date.
6	A copy of national ID card (parents & applicant)	<input type="radio"/>	<input type="radio"/>		
7	A copy of passport (applicant)	<input type="radio"/>	<input type="radio"/>		
8	A copy of applicant's alien registration card (front & back)	<input type="radio"/>	<input type="radio"/>		For card holders only
9	A certificate of Family Register & a certificate of renunciation of nationality issued by Korean government	<input type="radio"/>	<input type="radio"/>		For those who have acquired Foreign nationality after renouncing Korean nationality
	A certificate of Foreign Nationality Acquisition	<input type="radio"/>	<input type="radio"/>		
10	A certificate of Adoption and a certificate of Nationality Acquisition(Adoption&acquisition dates should be stated)	<input type="radio"/>	<input type="radio"/>		For those who have acquired Foreign nationality through adoption
	A certificate of renunciation of nationality issued by Korean government	<input type="radio"/>	<input type="radio"/>		
11	College Entrance Exam Result ※Example: A transcript of 高考(Gao Kao), SAT	<input type="radio"/>			For holders only
12	An official record of Foreign Language Test (TOEIC, TOEFL, IELTS, JLPT, HSK) ※ Official record must be currently valid	<input type="radio"/>	<input type="radio"/>		Foreign Language Only For holders only The score should not be expired The test score of your native language is not valid
13	A certificate of Test of Proficiency in Korean(TOPIK) or a certificate of Korean Language Course at Institutes of Korean Universities ※ Official record must be currently valid	<input type="radio"/>	<input type="radio"/>		For holders only The score should not be expired.
14	A certificate of Enrollment from University		<input type="radio"/>	<input type="radio"/>	The notarized translation is valid for 3 months as of the notarization date.
15	An academic transcript from Univ. (or College) (Specify Required Credits for Graduation, Specific GPA on a 100 point grade scale basis or specify the original grade scale)		<input type="radio"/>	<input type="radio"/>	In the case of expected graduates, the notarized translation is valid for 3 months from the notarization date.
16	A certificate of (expected) graduation from Univ. (or College)		<input type="radio"/>	<input type="radio"/>	
17	Self Introduction and Study Plan	<input type="radio"/>	<input type="radio"/>		Use the attached Form (19p)
18	Portfolio	<input type="radio"/>	<input type="radio"/>		Design department (Crafts/Visual Design/Industrial Design)/Global School of Arts / Sports science applicants only (9p)

※ All translation notarization must be issued by the proper authorities in the applicant's home country except for unavoidable cases.

※ **Note:** 1) The documents should be translated and notarized into Korean or English if they were written in languages other than Korean or English. 2) Successful candidates must submit certificate of graduation and certificate of registration with an Apostille issued from the government authorities or the documents notarized/translated by Korean embassy (consulate) in the applicant's home country 3) Successful candidates from countries that are not member nations of Apostille should submit the documents with consular legalization issued from Korean consulate in the applicant's home country. (※Must be received by Chung-Ang University by January 13, 2023 (Fri).

Instead of the Apostille certificates, Chinese applicants can submit academic record certificates and degree certificates issued by the relevant verification center under the Chinese Ministry of Education.

10. Required Documents for Visa Issuance

A. Issuance of Bank Balance Certificate

Classification	Contents
Issuance criteria	Bank balance certificate in the name of the applicant or parent issued within the last one month based from the date of certificate of admission application (submission of family relations certificate if certificate is in the name of parents)
Deposit Amount	20,000 USD / 135,000 CNY / 23,000,000 KRW
Term of Validity (Chinese Bank)	Balance amount of Chinese banks shall be freezed until March 31, 2023
Note	<ul style="list-style-type: none"> ○ Student can submit Bank balance certificate by Korean Bank, if they apply for their visa change in Korea. ○ Additional documents may be requested by relevant organization
Exemption	Scholarship students who receive tuition and living expenses do not need to submit bank balance certificate during application

B. Academic Certificate Requirement for Visa Issuance

Classification		Require Documents		
		Certificate of Graduation from High School	Certificate of Enrollment from University	Certificate of Graduation from University/College
High School	graduate	○		
University (4year course)	currently enrolled/ expected graduate	○	○	
University (4year course)/ College	graduate			○

□ How to obtain certification

Classification	Academic Background Documents										
	China	Apostille countries	Non Apostille countries								
High school diploma/degree	<p>■ Academic High School : Need to submit the degree report issued by the certification center owned by China government (Ministry of Education) www.chsi.com.cn</p> <p>■ Business/Vocational High School : Choose one among below cases.</p> <table border="1"> <tr> <td>보통중등전문학교(普通中专) Regular Specialized Secondary Schools</td> <td>① Online Issuance i) Graduation certificate issued by a local education authority : Verification by Korean Consulate is required * Only acceptable if authenticity of the documents can be verified online</td> </tr> <tr> <td>직업고등학교(职业高中) Vocational High Schools</td> <td></td> </tr> <tr> <td>성인중등전문학교(成人中专) Adult Specialized Secondary Schools</td> <td>② Offline Issuance ('School Information Confirmation Form (Attachment 2) is required) i) Graduation certificate issued by a local education authority : Verification by Korean Consulate is required ii) Certificate of graduation issued by the school: Confirmation by the Ministry of Education + Verification by Korean Consulate</td> </tr> <tr> <td>기술공업학교(技工学校) Skilled Workers Schools</td> <td>Human Resources and Social Security official website (http://www.mohrss.gov.cn/) Online verification copy + Verification from Korean Consulate * Only acceptable if authenticity of the documents can be verified online</td> </tr> </table> <p>■ Other accredited schools Certificate of graduation issued by the school + Verification from Korean Consulate ※ Certificate of 설립허가증(사업단위법인증서(事业单位法人证书) or 민판학교판학허가증(民办学校办学许可证)) is required (However, only academic curriculum is recognized, notarization is not required)</p>	보통중등전문학교(普通中专) Regular Specialized Secondary Schools	① Online Issuance i) Graduation certificate issued by a local education authority : Verification by Korean Consulate is required * Only acceptable if authenticity of the documents can be verified online	직업고등학교(职业高中) Vocational High Schools		성인중등전문학교(成人中专) Adult Specialized Secondary Schools	② Offline Issuance ('School Information Confirmation Form (Attachment 2) is required) i) Graduation certificate issued by a local education authority : Verification by Korean Consulate is required ii) Certificate of graduation issued by the school: Confirmation by the Ministry of Education + Verification by Korean Consulate	기술공업학교(技工学校) Skilled Workers Schools	Human Resources and Social Security official website (http://www.mohrss.gov.cn/) Online verification copy + Verification from Korean Consulate * Only acceptable if authenticity of the documents can be verified online	Submit Apostille document or the documents notarized/ translated by Korean embassy (consulate) in your country	submit the documents notarized/ translated by Korean embassy (consulate) in your country
	보통중등전문학교(普通中专) Regular Specialized Secondary Schools	① Online Issuance i) Graduation certificate issued by a local education authority : Verification by Korean Consulate is required * Only acceptable if authenticity of the documents can be verified online									
직업고등학교(职业高中) Vocational High Schools											
성인중등전문학교(成人中专) Adult Specialized Secondary Schools	② Offline Issuance ('School Information Confirmation Form (Attachment 2) is required) i) Graduation certificate issued by a local education authority : Verification by Korean Consulate is required ii) Certificate of graduation issued by the school: Confirmation by the Ministry of Education + Verification by Korean Consulate										
기술공업학교(技工学校) Skilled Workers Schools	Human Resources and Social Security official website (http://www.mohrss.gov.cn/) Online verification copy + Verification from Korean Consulate * Only acceptable if authenticity of the documents can be verified online										
<p>University (4years) enrollment (completion) certificate</p> <p>University (4years)/ College Diploma/ Certificate of Graduation</p>	<p>the degree report issued by the certification center owned by China government (Ministry of Education) www.chsi.com.cn</p>										

Precautions when submitting documents

- For those who already graduated, the above academic certificate must be submitted when applying.
- For those who are expected to graduate, you should submit their diplomas as soon as possible right after your graduation.
- If you are unable to submit your certificate, you will be restricted from visa issuance and your admission may be canceled.
- These items listed above may change according to immigration regulations.

※ **Chinese Applicants may refer to the Korean/Chinese guidebook for the Academic Transcript Requirement.**

11. Notes on Document Submission

- A. All documents submitted must be originals unless certified copies have been approved by an officer of Office of International Affairs at Chung-Ang University in case of unavoidable circumstances.
- B. Any documents written in languages other than English or Korean must be accompanied by a Korean translation certified by a public notary.
- C. After the on-line application, a hard copy of the application forms and required documents must be put in a mailing envelope, on which the given envelope cover (printable from the web application system) is glued, and be mailed to Office of International Affairs. (Please refer to page 3, "Document Submission Address.")
- ※ **Must be received between September 7, 2022 (Wed) 09:00 - September 30, 2022 (Fri) 18:00**
- D. If different names are used among the submitted documents, proper documents issued by the legal authorities in the applicant's home country must also be submitted to prove all the names refer to the same person, the applicant.
- E. The University reserves the right to demand additional documents to prove or verify the authenticity of submissions or eligibility.
- F. Any inaccurate information in the documents or incomplete documents may cause exclusion of the applicant from consideration.
- G. The submitted documents will not be returned to applicants.
- H. Other issues not dealt with in this guidebook will be handled based upon the decision of the Commission of University Admission Management of CAU.
- I. Accepted candidates will be subscribed to National Health Insurance system automatically.
- J. Successful candidates must submit certificate of graduation, certificate of registration with an Apostille issued from the government authorities in the applicant's home country. Successful candidates from countries that are not member nations of Apostille should submit the documents with consular legalization issued from Korean consulate in the applicant's home country. (Instead of the Apostille certificates, Chinese applicants can submit academic record certificates and degree certificates issued by the relevant verification center under the Chinese Ministry of Education.)
- **Submission Deadline: 13th January, 2023 (Fri) 17:00** (Please refer to page 3, "Document Submission Address")
- ※ Without submission of the above mentioned certificates, your admission will be cancelled.

12. Application for 'Certificate of Admission'

- A. After being admitted, foreign applicants must complete an on-line application on the OIA Website in order to receive the standard Certificate of Admission, which is required to apply for their **D-2 visa**.
- ※ Applicants must submit a copy of their Foreigner Registration Card (RC) or Passport to the CAU Office of International Affairs (OIA) if a change has been made to their Foreigner Registration Card (RC) or Passport.
- ※ The student is responsible for any problems caused by their non-compliance to submit within the application period and for any errors in the information they provide.
- ※ Under the Immigration Act of Korea, students without visas for studying abroad may not study in Korea. In this case, you may apply to cancel your admission or withdraw from school. Your tuition fee will be refunded according to the university policy.
- B. Application period

Classification	Schedule	Notes
On-line application for Certificate of Admission	January, 2023	Online Application Only. (http://oia.cau.ac.kr)

13. Student Visa (D-2) Application

Classification	Students who are residing in Korea	Students who are residing abroad
Documents required	<ul style="list-style-type: none"> - Application form, passport, one photo - Foreign Registration Card (Only applicable for current residents) - Document of residency - Certificate of Admission, Business License of CAU (To be sent by email) 	<ul style="list-style-type: none"> - Application form, passport, one photo - Certificate of Admission, Business License of CAU (To be sent by email)

※ Depending on the status of your residency, please make sure to contact the relevant immigration office or the Korean embassy of your country in advance for the documents required for visa application.

※ Depending on the student's status, additional documents may be requested by the relevant organization during visa application.

14. Scholarship & Tuition fee

A. For 1st semester

Classification	Scholarship Conditions	Benefit
Tuition fee	Among applicants who have completed the level-5 (or higher) Korean Language Course at the CAU Institute of International Education	500,000 KRW tuition fee is waived
	-TOPIK level 5	50% of tuition fee is waived
	-TOPIK level 6	100% of tuition fee is waived

※ This Scholarship is not available for School of Medicine.

B. From 2nd semester until the minimum amount of time required to complete a degree

Waiver types
1) 100% of tuition fee waived for the students whose GPA for the previous semester was 4.3 or higher.
2) 50% of tuition fee waived for the students whose GPA for the previous semester was 4.0 or higher.
3) 30% of tuition fee waived for the students whose GPA for the previous semester was 3.7 or higher.
4) 20% of tuition fee waived for the students whose GPA for the previous semester was 3.2 or higher.

※ In case of losing foreign nationality (and acquiring Korean nationality), the student will no longer be eligible for this scholarship.

※ The scholarship standard is subject to change according to relevant policies.

C. Tuition fee

College	Admission fee	Tuition fee
Humanities, Social Sciences, Business & Economics	196,000 KRW	4,217,000 KRW
Natural Sciences, Biotechnology and Natural Resources		4,914,000 KRW
Medicine		6,807,000 KRW
Engineering, ICT Engineering, Software, Arts and Technology		5,594,000 KRW
Arts (Except for Theatre & Film Studies)		5,632,000 KRW
Arts (Theatre(Acting), Film Studies)		5,684,000 KRW
Sports Science		5,052,000 KRW

※ The tuition fee is subject to change.

자기소개 및 학업계획서(Personal statement and Study Plan)

1. 자기소개(Personal Statement : Please introduce yourself)

2. 중앙대학교 입학 후 학업계획(State your study plan after entering CAU)

3. 특별활동경험 (Extra Curricular Activity)

- 국제기구, 공공기관 등에서 특별한 활동 경력이 있는 경우 구체적으로 작성 (※증빙서류 첨부)
- If you have an special extra activity experience beyond studying at school or an award through competition(s), please state your experience on detail and submit the copy of proof documents as well.

Date : YYYY / MM / DD

Application Number:

Name:

(Signature)